

Health and Safety Committee

Minutes of the Meeting held on Wednesday, 10th April, 2024 at The Ceres Suite, Workop Town Hall, S80 2AH

Present: Councillor D Challinor (Chair)

Councillors:

L A Dixon	T P Eaton
C Entwistle	J O Manners
J Potts	D R Pressley
J C Shephard	

Employee Representatives in attendance: M Bassett, K Circuit, J Common, T Walstow and A Watson

Officers in attendance: S Bowler, C Hopkinson and N Moon.

(The meeting opened at 1.30 pm.)

20 Apologies For Absence

Apologies for absence were received from employee representative Glenn Watson.

21 Declarations Of Interest By Members And Officers

21a Members

There were no Declarations of Interest by Members.

21b Officers

There were no Declarations of Interest by officers.

22 Minutes Of The Meeting Held On 17th January 2024

The Chair noted that the Police weapons amnesty that was raised at the last meeting was the subject of a Councillor question at the last full Council meeting. He noted that he believed that a full risk assessment should be carried out by Nottinghamshire Police in liaison with the Council's Health and Safety Team.

Resolved that the Minutes of the meeting held on 17th January 2024 be approved.

23 Outstanding Minutes List

Resolved that the Outstanding Minutes List be received.

Section A - Items for Discussion in Public

Key Decisions

HEALTH AND SAFETY COMMITTEE

None.

Other Decisions

24 Report(s) Of The Director Of Regeneration And Neighbourhood Services

24a Accident Report For The Period 1st October to 31st December 2023

The Committee were presented with details of all reported injuries for the period October to December 2023 and provided with a comparison with the same period in 2022.

For the period October to December 2023 there were nine incidents reported. This compares with eight incidents reported during the same period in 2022.

There had been no “reportable injuries” during this reporting period. This compares to two “reportable injury” during the same period in 2022. There have been no working days lost as a result of the accidents from 1st October 2023 to 31st December 2023.

The information on the cause of injury type and location of the reported accidents for the reporting period was appended to the report.

Anti-Social Behaviour / Violent Incidents were also detailed within the report. There had been two incidents during the period.

Department of Work & Pensions (DWP) accident details relating to their work at Queens Buildings were reported for information. There have been no incidents reported by DWP staff for this reporting period.

Members and employee representatives asked questions regarding lone working arrangements. The Committee were advised that lone working is currently being reviewed.

Members commented regarding social media and incidents while out in their ward. They were encouraged to report any incidents to Anti-Social Behaviour Officers.

Resolved that:

1. The Health and Safety Committee receive the information regarding the number of accidents for the period October to December and discuss any measures for further addressing Health and Safety Awareness.
2. Service Managers ensure that they continually provide their employees with the necessary information, training, instruction and supervision to enable them to carry out their jobs safely, in order to eliminate further accidents.
3. Service Managers continue to investigate the cause(s) of all accidents arising from work activities in their areas of responsibility, in line with the Council Policy.
4. Service Managers ensure that any remedial works identified by the above investigations are implemented as soon as possible.
5. The Council's Safety Committee supports the above recommendations.

24b Progress Report On Health, Safety And Emergency Planning Priorities

The Committee were informed of progress made within the agreed priorities of the Health, Safety and Emergency Planning Priorities, which included;

HEALTH AND SAFETY COMMITTEE

- Fire Risk Assessments
- Domestic Property Fires
- Housing Water Quality Monitoring
- Corporate Water Quality Monitoring
- Health and Safety Training
- H&S Policy Review
- H&S Audits

The Emergency Planning Officer gave a presentation which updated Members on the emergency planning priorities. This included 2023-24 achievements, flooding review, security plan, the Council's responsibilities and security review.

The Chair thanked the Emergency Planning Officer for his presentation.

Resolved that the progress on the health and safety priorities be noted

Section B - Items for Discussion in Private

Key Decisions

None.

Other Decisions

None.

25 Any Other Business Which The Chair Considers To Be Urgent

As there was no urgent business the Chair closed the meeting.

(Meeting closed at 2.27 pm.)